

# G.R.I.P.



William D. Reilich,  
Supervisor

## Greece Residential Improvement Program

*Investing in Our Neighborhoods, One Home at a Time.*

Welcome to the Greece Residential Improvement Program (GRIP). The costs of owning and maintaining a home can add up. GRIP offers a way for qualified homeowners to make needed repairs that protect their investment, maintain Greece's quality housing stock, and protect the character and quality of our neighborhoods. Greece homeowners may be eligible for a grant of up to \$6,000 to cover necessary home repairs such as roof replacement, windows and doors, plumbing and electrical work, furnace and hot water tanks and more. The GRIP Team will work with you to determine your eligibility and prioritize which repairs your home needs most.

GRIP is administered by the Town's Office of Community Development and the Technical Services Department, and is funded by the federal Community Development Block Grant (CDBG) Program. Eligibility for GRIP is based on requirements established by the United States Department of Housing and Urban Development (HUD).

Supervisor Reilich and the Greece Town Board are committed to strengthening our community, which is why we're investing in our residential neighborhoods, one home at a time.

**Maximum Grant Award: \$6,000**

**Applications are reviewed on a first-come, first-served basis.**

### **How to Apply:**

1. Carefully read the included GRIP PROGRAM DETAILS on the next page
2. Gather required documents (see checklist)
3. Complete the included GRIP APPLICATION FORM
4. Complete the included GRIP CHECKLIST
5. Submit the completed APPLICATION FORM, CHECKLIST, and required documents to the GRIP Team in the Office of Community Development at Greece Town Hall (1 Vince Tofany Boulevard, Greece, NY 14612)
6. For questions about GRIP, call the GRIP Team at 723-2384.



# GRIP PROGRAM DETAILS

**Eligibility:** In order to be eligible for grant assistance:

- The home must be a single-family home, located within the Town of Greece.
- The home must be an owner-occupied.
- The *homeowner(s)*\* must not own any additional properties in Monroe County.
- The current assessed value of the home cannot exceed \$130,000.
- Mortgage, taxes, and homeowners insurance must be current.
- The *homeowner(s)*\* must have owned and resided in the home for one (1) complete year. Exceptions may apply for first-time home buyers (additional requirements will apply).
- The *homeowner(s)*\* liquid assets may not exceed \$50,000 (includes cash, savings, investments and other accessible funds).
- Total gross income for all *persons living in the household*\*\* may not exceed the limits described below, as reported in the most recently filed tax return(s).
- Each home and each *homeowner(s)*\* is eligible for GRIP only once in any 5 year period.

The number of persons living in household**	Household Gross Income Total
1	\$42,800
2	\$48,900
3	\$55,000
4	\$61,100
5	\$66,000
6	\$70,900
7	\$75,800
8	\$80,700

**Eligible Projects:** Grant funds may be used to pay for the following type of home improvements, including, but not limited to:

- **Interior**
  - Furnace and heating system repair or replacement
  - Ceiling, flooring and wall repair
  - Hot water heater repair or replacement
- **Exterior**
  - Roof replacement
  - Siding/Gutter repair or replacement
  - Window/Door replacement
  - Handicapped accessibility improvements
  - Exterior steps
- **Emergency Activities**
  - An emergency is a situation where there is an immediate threat to life. In the case of a furnace emergency, the furnace must be evaluated and red-tagged by RG&E. With an electrical emergency, a Town of Greece licensed electrical inspection agency will need to provide the program administrator with a letter stating that the electrical system needs immediate attention and specifying required improvements.

**Ineligible Projects:** Cosmetic and decorative improvements, conversion of space for another use, driveway repair, appliances, additions, any accessory buildings, tree removal, landscaping, or any windows or doors that are not similar to existing styles.

\* *Homeowner(s)* are any persons listed on the deed for the property  
\*\* *Person living in household* includes related and non-related persons



# GRIP APPLICATION FORM

**Section 1: Applicant Information**

Homeowner Name: \_\_\_\_\_ # of Persons in Household: \_\_\_\_\_  
 Additional Homeowner(s): \_\_\_\_\_ # of Years of Ownership: \_\_\_\_\_  
 Property Address with Zip: \_\_\_\_\_ Age of Home/Year Built: \_\_\_\_\_  
 Telephone (Home): \_\_\_\_\_ Assessed Value of Home: \_\_\_\_\_  
 Telephone (Cell): \_\_\_\_\_ First-Time Home Buyer:  Yes  No  
 E-Mail: \_\_\_\_\_ Mortgage on Property:  Yes  No

**Section 2: ALL persons living in household including Homeowner**

	Full Name	Relationship to Owner	Date of Birth (Age)
1			
2			
3			
4			
5			
6			
7			
8			

**Section 3: Provide the total cash value of the homeowner(s)\* liquid assets:**

(Liquid assets include cash, savings accounts, investment accounts, and other accessible funds) \$ \_\_\_\_\_

**Section 4: Have you ever received assistance through GRIP before, if yes please list the year and type of improvement performed:**

**Section 5: Please describe repairs and/or improvements you believe are needed (subject to approval by the town):**

**Section 6: How did you hear about GRIP?**

Friend  Neighbor  Relative  Town Website  Social Media  Printed Publication  Other

**Section 7: Information in this section is for statistical purposes only and will not affect eligibility. Please check one or more of the following in regard to the household's race or ethnic origin**

White  Black or African-American  Hispanic  Native American  Asian  Native Hawaiian or Pacific Islander  Other

**Section 8: Application Certification: I hereby certify that, to the best of my knowledge, the information contained in this application is true and correct. I am the owner of the aforementioned residential property, and I am aware that any material misrepresentation made in this application constitutes an act of fraud which may result in termination of any grant award, repayment of any funds disbursed, and possible legal action. The Town of Greece is hereby authorized to verify any of the above information in any appropriate manner and to inspect the property prior to approval and following the completion of work.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## GRIP CHECKLIST

- Completed application checklist (this page)
- Completed and signed Application Form (previous page)
- A copy of photo identification for all persons in the household 18 and over\*
- Proof of Homeowner's Insurance – (Homeowner's Insurance Declaration Page)
- Current Mortgage Statement
- Most recently filed Federal Tax Return (form 1040, pages 1 & 2) for all persons in the household\*
- Current account statements for any liquid assets (if applicable) referenced in Section 3 of the GRIP application

\* Homeowner(s) are any persons listed on the deed for the property

\*\* Person living in household includes related and non-related persons

